

**DES MOINES AIRPORT AUTHORITY BOARD
SUMMARY MINUTES OF MEETING
Des Moines International Airport
March 11, 2025**

Call to Order and Roll Call: 9:00 a.m.

Chaired by: Mr. Christensen

Present: Mr. Christensen, Mr. Dickinson, Ms. Feeney, Mr. Feldmann, Ms. Lauridsen Sand

This meeting was held in-person with a Zoom link also available. The public was provided ability to monitor, but not participate in, the meeting online via Zoom. The Airport Board Room, 2nd Floor, Airport Terminal, was also open to the public.

A25-024 Consider Minutes for February 11, 2025

Ms. Lauridsen Sand moved to approve the minutes for the February 11, 2025, Regular Board Meeting. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A25-025 Consider Professional Services Agreement, Task Order No. 138, with Foth Infrastructure & Environment, LLC related to Surface Lot Expansion for Design & Bidding Services

The Director of Engineering stated Authority staff are reviewing possible construction of an additional surface parking lot adjacent to the existing Grey Lot to accommodate increasing parking demand. The general location and dimensions of the expansion would follow the recommendations of the Landside Mobility Planning Study from November 2024. The proposed 815 stall lot will include a new entry/exit location off Willow Creek with PARCS equipment. The proposed lot and the northern portion of the existing Grey Economy Lot will be connected and separated from the remaining southern portion of the Grey Lot, forming a new Economy Lot.

The Director of Engineering recommended the Board approve the Professional Services Agreement, Task Order No.138, with Foth Infrastructure & Environment, LLC related to Surface Lot Expansion for Design & Bidding Services in the amount of \$303,300 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

Ms. Lauridsen Sand moved to approve the Professional Services Agreement, Task Order No.138, with Foth Infrastructure & Environment, LLC related to Surface Lot Expansion for Design & Bidding Services in the amount of \$303,300 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent:0.

A25-026 Consider Iowa Department of Transportation Agreement, Contract Number CNTRT-00008241, for the Iowa Commercial Aviation Infrastructure Fund II

The Executive Director stated the Airport Authority applied for a grant from the Iowa Department of Transportation's (IDOT) Iowa Commercial Aviation Infrastructure Fund II (ICAIF II). IDOT has issued an agreement awarding \$10,000,000 to the Airport Authority for the Construct New Terminal Project. The contract number for this grant is CNTRT-00008241, and the project number is 9I250DSM400. The State of Iowa is awarding this grant using Coronavirus State and Local Fiscal Recovery Funds, part of the American Rescue Plan Act, awarded to the State by the U.S. Treasury on July 9, 2021.

The Executive Director stated IDOT will reimburse the Authority 100% of eligible project costs, not to exceed \$10,000,000. Costs must be incurred prior to December 30, 2025, to be eligible for reimbursement and funds must be expended by June 30, 2026.

The Executive Director recommended the Board approve Iowa Department of Transportation Agreement, Contract Number CNTRT-00008241, for the Iowa Commercial Aviation Infrastructure Fund II.

Mr. Feldmann moved to approve Iowa Department of Transportation Agreement, Contract Number CNTRT-00008241, for the Iowa Commercial Aviation Infrastructure Fund II. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent:0.

A25-027 Consider 28E Agreement for Mutual Assistance for Polk County Area Fire/Rescue Services

The Director of Operations stated the Authority is currently party to an existing 28E agreement for mutual assistance throughout Polk County. This agreement has been updated with several minor changes to be adopted by all participating entities including the Authority. This agreement ensures that the Authority may request mutual assistance from other Polk County fire and rescue services when needed.

The Director of Operations recommended the Board approve the 28E Agreement for Mutual Assistance for Polk County Area Fire/Rescue Services.

Mr. Feldmann moved to approve the 28E Agreement for Mutual Assistance for Polk County Area Fire/Rescue Services. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A25-028

Consider Agreements between the Des Moines Airport Authority and the Greater Des Moines Public Art Foundation for Installation and Maintenance of Art In and Around the New Terminal

The Executive Director stated at the December 12, 2023, Board Meeting, Board Members Jake Christensen and Mark Feldmann volunteered to serve on an ad hoc art selection committee led by Dr. Alexa McCarthy, Executive Director of the Greater Des Moines Public Art Foundation. Others on the committee include Bruce Hentschel, President of the Greater Des Moines Art Foundation Board, Architects Rod Kruse and Christian Truscinski with BNIM, and Kevin Foley, Executive Director of the Des Moines Airport Authority.

On June 11, 2024, the Authority Board approved an Agreement Between the Des Moines Airport Authority and the Greater Des Moines Public Art Foundation to partner and collaborate to fund, solicit, select, and maintain art installation to be displayed in and around the new passenger terminal (Board No: A24-076). This agreement provided for an additional agreement and exhibits that would be necessary for artwork to be properly developed, installed and maintained.

At the July 9, 2024, Board Meeting the Art Committee recommended five sites for art to be installed along with recommendations for artist and concepts at each of the sites. The recommended artist and concepts were selected from an extensive RFP process overseen by the committee.

Agreements have been negotiated at three of the sites and are being brought to the Board for consideration.

- a. Site 1: Art by Anne Lindberg
- b. Site 4: Art by Alteronce Gumby Studio, LLC
- c. Site 5: Art by RDG Planning and Design, Inc.

The Executive Director recommended the Board approve Agreements for Sites 1, 4, and 5, between the Des Moines Airport Authority and the Greater Des Moines Public Art Foundation for Installation and Maintenance of Art In and Around the New Terminal.

Mr. Feldmann moved to approve Agreements for Sites 1, 4, and 5 between the Des Moines Airport Authority and the Greater Des Moines Public Art Foundation for Installation and Maintenance of Art In and Around the New Terminal. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A25-029 Consider Amendment to the Vertical Vision Flight Academy, LLC Land Lease

The Assistant Executive Director stated a land lease was signed with Vertical Vision in July 2024 where they are currently constructing a hangar. An amendment has been requested to allow Vertical Vision Flight Academy, LLC to pledge its interest in the Agreement to a lender providing financing to fund the construction of the new facility on the Leased Premises.

The Assistant Executive Director recommended the Board approve the amendment to the Vertical Vision Flight Academy, LLC land lease.

Ms. Lauridsen Sand moved to approve the amendment to the Vertical Vision Flight Academy, LLC land lease. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A25-030 Financial Report

- The Director of Finance reported:
 - Expenses: total expenses not as low as what it shows on the February 2025 financial report.
 - SP+ Parking
 - There was a delay in SP+ reporting in February 2025, so there will be two months' worth of expenses in March 2025.
 - ARFF
 - February 2024 expenses consisted of more than one month's expenses, so February 2025 expenses can't be compared to February 2024 expenses.
 - A water pipe broke January 30, 2025. The bill for that will come in March 2025.
 - Cash Position
 - The balance of bond/loan proceeds sits \$60M as of Feb 2025 which is half of the original \$120M from June 2024. The healthy balance is due to the timely grant reimbursement.
 - Received \$7M grant reimbursement for garage construction from Iowa Commercial Aviation Infrastructure Fund during the month.
- Board members asked questions about the financial report which the directors answered.

Briefing

- The Executive Director asked Ms. Sarah Hoodjer, Communications, Marketing, and Air Service Development Manager, to share the new airport branding with the Board. Board members Ms. Feeney and Mr. Feldmann served on the committee for this project. Ms. Hoodjer presented the new look to the Board and asked if they had any questions. There were no questions.
- Director of Operations reported:
 - February 2025 taxi statistics.
 - February 2025 passenger statistics.
 - February 2025 summary statistics for enplanements, seats, and load factor.
- Board members asked questions about the February 2024 passenger statistics compared to February 2025 passenger statistics which the Director of Operations answered. Ms. Lauridsen Sand asked for examples of challenges with gate capacity. A couple of examples were provided in the meeting. The Director of Operations stated he would provide some more examples to the Board after the meeting.
- The Executive Director reported:
 - Government Shutdown
 - March 14, 2025, is the deadline for a government shutdown unless a continuing resolution is passed to avert a shutdown.
 - Accenture February 2025 Passenger Terminal Progress Report
 - Page 6
 - Third paragraph
 - Building 8 demolition is in red on the risk register. However, it is on schedule.
 - Page 13
 - DBE Utilization Chart Summary
 - Breakdowns can be found later in the report.
 - Risk Register
 - The completion of the new parking garage is in red on the risk register since it could impact new terminal construction.
 - Page 16
 - This is a new page that consolidates all three budgets.
 - Allegiant upper-level management representatives met in person with Authority staff last week to discuss Allegiant operations in Des Moines and to see the new terminal construction.
- Ms. Lauridsen Sand referenced a Des Moines Register article about the air traffic control tower at the Des Moines Airport that stated the tower poses safety hazards and asked if it is an FAA issue. The Executive Director stated, yes, it is an FAA issue. The article states the FAA plans to build a taller, more modern tower. Ms. Lauridsen Sand stated it would be helpful to have some talking points about this for times when Board members receive questions about it.

A25-032 Next Meeting

- April 8, 2025, Regular Board Meeting

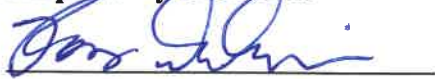
A25-033 Adjourn

Mr. Christensen stated this is Executive Director Foley's last board meeting prior to Executive Director Foley's retirement. Mr. Christensen thanked Executive Director Foley for his work at the Des Moines Airport Authority and congratulated Executive Director Foley on his retirement.

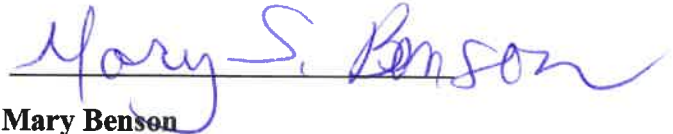
Ms. Feeney moved to adjourn the meeting. Ms. Lauridsen Sand seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

The meeting adjourned at 10:17 a.m.

Respectfully Submitted:



Ross Dickinson
Secretary/Treasurer



Mary Benson
Board Clerk